



Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

www.abschools.org

Acton-Boxborough Regional School Committee Meeting

February 29, 2024 at 7:00 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

1. **CALL TO ORDER (7:00)**
2. **CHAIRPERSON'S WELCOME - Adam Klein**
 - a. Public Participation
3. **ONGOING BUSINESS (7:30)**
 - a. [Superintendent's Mid-Cycle Goals Update](#) - Peter Light
 - b. FY24 Finance Update - Sheri Matthews
 - i. [2nd Quarter FY24 Financial Report](#)
 - c. FY25 Budget Discussion - Peter Light
 - i. Public Comment & Questions (15 minute maximum)
 - d. Subcommittee and Member Reports
 - i. School Committee Communication Goal Update - Adam Klein
 - e. Consent Agenda/Action Items - **VOTE** - Adam Klein
 - i. Approval of ABRSC Meeting Minutes of [2-1-24](#), [2-15-24](#)
 - ii. Approval of [AB Revolution softball](#) boosters \$1,437 donation
 - f. Statement of Warrants and Recommendation to Approve [2-29-24](#) - **VOTE** - Adam Klein
4. **ADJOURN (9:00)**

FYI -

[Acton](#) and [Boxborough](#) Election Calendars

Posted on February 27, 2024 at 4:00 p.m.

NEXT MEETING: March 7 at 7:00 p.m. in the Administration Building Auditorium

To develop engaged, well-balanced learners through collaborative, caring relationships.

WELLNESS • EQUITY • ENGAGEMENT



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	2-29-24	AGENDA ITEM NUMBER	2.
---------------------	---------	---------------------------	----

AGENDA ITEM TITLE	Chairperson's Welcome
--------------------------	-----------------------

PRESENTER(S)	Adam Klein
---------------------	------------

SUMMARY OF TOPIC	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>
-------------------------	---

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting or
	<input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 min
---------------------------	-------

FOLLOW-UP	
------------------	--

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	2-29-24	AGENDA ITEM NUMBER	2.a
---------------------	---------	---------------------------	-----

AGENDA ITEM TITLE	Public Participation
--------------------------	----------------------

PRESENTER(S)	Adam Klein
---------------------	------------

SUMMARY OF TOPIC	<p>Policy BEDH, permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.</p>
-------------------------	--

<u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting OR <input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
-------------------------	--

APPROX. AGENDA TIME	20 min.
----------------------------	---------

ATTACHMENTS	none
--------------------	------

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	2-29-24	AGENDA ITEM NUMBER	3.a
---------------------	---------	---------------------------	-----

AGENDA ITEM TITLE	Superintendent's Mid-Cycle Goals Update
--------------------------	---

PRESENTER(S)	Peter Light
---------------------	-------------

SUMMARY OF TOPIC	
-------------------------	--

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
-------------------------	--

FOLLOW-UP	
------------------	--

APPROX. TIME FOR THE AGENDA ITEM (MIN.)	
--	--

ATTACHMENTS	Memo
--------------------	------

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	2-29-24	AGENDA ITEM NUMBER	3.b
---------------------	---------	---------------------------	-----

AGENDA ITEM TITLE	FY24 Finance Update
--------------------------	---------------------

PRESENTER(S)	Sheri Matthews
---------------------	----------------

SUMMARY OF TOPIC	2nd Quarter FY24 Financial Report
-------------------------	-----------------------------------

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
-------------------------	--

FOLLOW-UP	
------------------	--

APPROX. TIME FOR THE AGENDA ITEM (MIN.)	
--	--

ATTACHMENTS	Memo
--------------------	------

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	2-29-24	AGENDA ITEM NUMBER	3.c
---------------------	---------	---------------------------	-----

AGENDA ITEM TITLE	FY25 Budget Discussion
--------------------------	------------------------

PRESENTER(S)	Peter Light
---------------------	-------------

SUMMARY OF TOPIC	
-------------------------	--

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
---	--

<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
-------------------------------------	---

	Request input and questions from the School Committee, but no vote is required
--	--

	Request formal action with a specific vote:
--	---

	If formal action is requested, is this item being presented:	
--	--	--

		for the first time, with a request that the School Committee vote at a subsequent meeting OR
--	--	---

		with the request that the School Committee take action immediately
--	--	--

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
-------------------------	--

FOLLOW-UP	
------------------	--

APPROX. TIME FOR THE AGENDA ITEM (MIN.)	
--	--

ATTACHMENTS	
--------------------	--

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	2-29-24	AGENDA ITEM NUMBER	3.d
---------------------	---------	---------------------------	-----

AGENDA ITEM TITLE	Subcommittee and Members' Report
--------------------------	----------------------------------

PRESENTER(S)	School Committee Liaisons
---------------------	---------------------------

SUMMARY OF TOPIC	School Committee members provide the committee with updates from various subcommittees.
-------------------------	---

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting or
	<input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	15 mins.
---------------------------	----------

FOLLOW-UP	
------------------	--

ATTACHMENTS	
--------------------	--

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	2-29-24	AGENDA ITEM NUMBER	3.d.i
---------------------	---------	---------------------------	-------

AGENDA ITEM TITLE	School Committee Communication Goal Update
--------------------------	--

PRESENTER(S)	Adam Klein
PRESENTER(S)	

SUMMARY OF TOPIC	The school committee set a communication goal for the 2023-24 school year. This is a standing agenda item for ongoing discussion of actions in support of the goal.
-------------------------	---

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting or
<input type="checkbox"/>	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 mins.
---------------------------	---------

FOLLOW-UP	
------------------	--

ATTACHMENTS	
--------------------	--

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	2-29-24	AGENDA ITEM NUMBER	3.e
---------------------	---------	---------------------------	-----

AGENDA ITEM TITLE	CONSENT AGENDA: Approval of Donations, Annual Authorization
--------------------------	---

PRESENTER(S)	Chairperson
---------------------	-------------

SUMMARY OF TOPIC	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.
-------------------------	--

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote is required
X	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
X	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
-------------------------	--

FOLLOW-UP	
------------------	--

APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
--	--------

ATTACHMENTS	Minutes, donation to ABRHS softball
--------------------	-------------------------------------

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	2-29-24	AGENDA ITEM NUMBER	3.f
---------------------	---------	---------------------------	-----

AGENDA ITEM TITLE	Statement of Warrants and Recommendation to Approve
--------------------------	---

PRESENTER(S)	Chairperson
---------------------	-------------

SUMMARY OF TOPIC	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.
-------------------------	---

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote is required
X	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
X	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	See motion in memo in the packet from S. Matthews
-------------------------	---

FOLLOW-UP	
------------------	--

APPROX. TIME FOR THE AGENDA ITEM (MIN.)	2 min
--	-------

ATTACHMENTS	Summary memo from S. Matthews and posted folder of individual warrants.
--------------------	---

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	2-29-24	AGENDA ITEM NUMBER	FYI
---------------------	---------	---------------------------	-----

AGENDA ITEM TITLE	For Your Information (FYI)
--------------------------	----------------------------

PRESENTER(S)	The Chairperson and/or Superintendent may highlight individual items
---------------------	--

SUMMARY OF TOPIC	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.
-------------------------	--

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?

<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
-------------------------------------	---

	Request input and questions from the School Committee, but no vote is required
--	--

	Request formal action with a specific vote:
--	---

	If formal action is requested, is this item being presented:	
		for the first time, with a request that the School Committee vote at a subsequent meeting OR
		with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
-------------------------	--

FOLLOW-UP	
------------------	--

APPROX. TIME FOR THE AGENDA ITEM (MIN.)	
--	--

ATTACHMENTS	various
--------------------	---------

To develop engaged, well-balanced learners through collaborative, caring relationships.